

INFO SHEET

The British Universities American Football League

Season 2011-12

Team Information Sheet

Game Day: **Home**

Ensuring that Game Day goes as smoothly as possible is key to a successful season.

This sheet provides a top line check list for the Home team to consider when planning their day of the game agenda.

Key Contacts:

Away Team: details on BUAFL website

League Office: details on BUAFL website

Officials: details on
<http://www.bafra.org/info/emails.htm>

The Game Day Audit is available as a download

The League is aware that sometimes there are challenges with pitches – both in terms of the weather and in terms of fully marked out fields. For the former, please follow the steps outlined. For the latter, please inform the League and BAFRA operations of any issues as early as possible so we can work to either resolve them or take account of them.

This list is not exhaustive and is only indicative.

During the Week

Advise away team of location of field, colour of shirts, location and size of changing rooms and type of surface.

Confirm whether you have Officials – make arrangements for alternatives if there is no BAFRA coverage. A registered Level 1 coach will be required in lieu of BAFRA coverage. They need to complete the game day audit.

Advise Officials location of field and changing rooms and type of surface.

Advise away team of whether there is post game food.

Organise chain crew.

Ensure you have all contact details for all parties with you for game day.

Book medical cover. Book in writing and ensure you have a contact number for game day.

Day Before

Check with ground staff the state of the field.

Make decision as to whether game will go ahead and inform opponents and officials.

Use phone AND send emails copying in the League Office, the Officials and AUs.

Game Day

Confirm suitability of game to go ahead and:

Inform all parties as above by phone AND in writing.

Prepare field with equipment and confirm the medical coverage.

Welcome the away team and show where drinking water can be obtained.

Welcome the Officials. A member MUST be available for this.